

NIS2 – OBLIGATIONS AND PRIORITIES

A template adaptable to your organization

This document summarizes the main NIS2 obligations and proposes a prioritization framework to build your compliance roadmap.



1. ORGANIZATION OVERVIEW

Name :

Main activity :

Number of employees :

Revenue :

Essential or Important entity :

 Essential Important

NIS2 scope (sites, branches, entities) :

2. NIS2 OBLIGATIONS – SUMMARY

| THEME | KEY REQUIREMENTS (EXTRACT) | STATUS | PRIORITY | TARGET DATE | RESPONSIBLE |
|--------------------------------|---|--|-----------|-------------|-------------|
| Governance and accountability | Responsibility of management bodies. Approval of risk management measures. | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● High | | |
| Risk management (Cyber) | Technical, operational and organizational measures (Annex I). | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● High | | |
| Incident management | Early warning (24h), incident notification (72h), final report (1 month). | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● High | | |
| Business continuity | Business continuity, backup plans, regular testing. | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● Medium | | |
| Supply chain security | Risk management for suppliers and critical service providers. | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● Medium | | |
| Awareness and training | Regular awareness programs for staff and collaborators. | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● Low | | |
| Monitoring and audit | Policies, audits, internal controls and continuous compliance. | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● Low | | |
| Notification and communication | Communication with competent authorities and cooperation. | <input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Compliant | ● Ongoing | | |

3. ACTION PRIORITIZATION

| IMPACT / FEASIBILITY MATRIX | | |
|-----------------------------|---|---|
| IMPACT | PRIORITY ACTIONS (High impact, low feasibility) | MAJOR ACTIONS (High impact, high feasibility) |
| | SECONDARY ACTIONS (Low impact, low feasibility) | QUICK WINS (Low impact, high feasibility) |
| | Low | High |
| | FEASIBILITY | |

4. 90-DAY ACTION PLAN

| ACTION | PRIORITY | RESPONSIBLE | TARGET DATE | STATUS |
|--------|----------|-------------|-------------|---|
| | | | | <input type="checkbox"/> To do <input type="checkbox"/> In progress <input type="checkbox"/> Done |
| | | | | <input type="checkbox"/> To do <input type="checkbox"/> In progress <input type="checkbox"/> Done |
| | | | | <input type="checkbox"/> To do <input type="checkbox"/> In progress <input type="checkbox"/> Done |
| | | | | <input type="checkbox"/> To do <input type="checkbox"/> In progress <input type="checkbox"/> Done |

5. MONITORING INDICATORS (EXAMPLES)


 Overall compliance rate
 _____ %

 Incidents reported


 Average notification time


 Staff trained
 _____ %

 Continuity tests performed


 Rue du Bon Pasteur, 58
 1140 Bruxelles – Belgium


+32 71 53 19 50



info@itselect.be


<https://www.itselect.be>